



Sher-e- Kashmir
University of Agricultural Sciences & Technology,
Administrative Block, Comptroller's Office
Main Campus, Chatha-Jammu

Circular

Sub: Final Notice for submission of Annual Property Returns by the Employees of SKUAST-J through Online Property Returns System (PRS-Portal).

Attention of all Unit/Administrative Heads is invited towards Government instructions issued by General Administrative Department Circular vide No. 52-JK(GAD) of 2022 dated: 12-12-2022 followed by notification dated: 25.01.2023 wherein it has been impressed upon Every Public Servant to submit annual property return through online mode for the calendar year between 1st and 31st January of the next calendar year in respect of all the assets possessed by him and his family members. However, it has been observed that many employees have failed to submit their property returns within the stipulated timeline and have thus made a default in this mandatory process.

Furthermore, as per circular instructions issued by General Administration Department vide No. GAD-VIG0APR/4/2021-09-GAD dated: 27.02.2023 (copy enclosed), the failure/non-submission of the property returns by the Government employees invites a punitive action under the provisions of the Jammu and Kashmir Public Men and Public Servants Declaration of Assets Act and Rules made thereunder. The defaulting employees shall be guilty of committing criminal misconduct under the Prevention of Corruption Act and shall be punishable under the said Act. Moreover, non-submission of the property returns will result in denial of the vigilance clearance of defaulting employees. **Accordingly, a last and final opportunity has been granted to these defaulting employees to submit their property returns through online mode on the Property Return System (PRS Portal) w.e.f. 28.02.2023 to 10.03.2023.** Thereafter, no more opportunity shall be granted and action as mention above shall be initiated against the defaulters.

It is therefore enjoined upon all the Unit/Administrative Heads/DDO's of SKUAST-J to ensure compliance with regard to filing of property returns by all the defaulting employees of their establishment. The PRS-Portal is accessible on <http://prs.jk.gov.in>

Chief Pay & Accounts Officer
SKUAST-Jammu

No. AUJ/Acctts/Compt/CP&AO/2022-23/5454-85

Dated: 1-03-2022

Copy to:

1. All Officers of the University _____
2. All HOD's FoA/F.V.Sc. & AH/ F.B.Sc. _____
3. Coordinator, School of Biotechnology, SKUAST-J _____
4. All I/c Research Stations/ Units of SKUAST-J _____
5. Medical Officer, Health Centre Chatha/ R.S. Pura
6. Hostel Wardens Chatha/ R.S. Pura.
7. Nodal Officer, NKN & I/c Data Centre, SKUAST-J for uploading the circular on University website.
8. Dy. Comptrollers/Asstt. Comptrollers/Account Officers, SKUAST-J.
9. SVC for kind information of Hon'ble Vice Chancellor.

Government of Jammu and Kashmir
General Administration Department
(Vigilance) Civil Secretariat; Jammu/Srinagar

Subject: Final Notice for submission of Annual Property Returns by the J&K Government Employees on PRS Portal – regarding.

Notification

Vide Circular No. 52-JK(GAD) of 2022 dated 22.12.2022, followed by notification dated 25.01.2023, all the employees working under Jammu and Kashmir Government were advised to file their property returns for the year 2022 on the PRS portal, which is accessible on <https://prs.jk.gov.in>, from 1st of January, 2023 to 31st of January, 2023.


2. However, it has been observed that many employees have failed to submit their property returns within the stipulated timeline and have thus made a default in this mandatory process. It has also been observed that various employees have registered themselves on the portal but not submitted their property returns, thus they too have caused a default in submission of their details.

3. The failure/non-submission of the property returns by the Government employees invites a punitive action under the provisions of the Jammu and Kashmir Public Men and Public Servants Declaration of Assets Act and Rules made thereunder. Further, the defaulting employees shall be guilty of committing criminal misconduct under the Prevention of Corruption Act and shall be punishable under the said Act. Moreover, non-submission of the property returns will result in denial of the vigilance clearance of defaulting employees.


4. The matter has been considered in the General Administration Department and it has been decided that a last and final opportunity may be granted to these defaulting employees, who have failed to submit their property returns within the stipulated timeline. Thereafter, no more opportunity shall be granted and action as mentioned above shall be initiated against the defaulters.

5. **Accordingly, the submission of property returns by the defaulting employees shall be allowed through online mode on the Property Return System (PRS Portal) w.e.f. 28.02.2023 to 10.03.2023.**

6. All those employees who had registered themselves on the Portal but not submitted their property returns shall submit the same, besides, the unregistered employees shall get themselves registered on the portal and subsequently submit their property returns, during the above stipulated period.


27-02-2023

7. It is further enjoined upon all the Controlling Officers/Drawing and Disbursing Officers (DDOs) to ensure compliance with regard to filing of property returns by all the defaulting employees of their establishment. Further, Administrative Departments shall also assess the progress in this regard.


27.02.2023

(Dr. Mohammad Usman Khan)JKAS,
Deputy Secretary to the Government.

No. GAD-VIG0APR/4/2021-09-GAD

Dated.27.02.2023

Copy to:

1. All Financial Commissioners (Additional Chief Secretaries).
2. Director General of Police, J&K.
3. All Principal Secretaries to the Government.
4. Director General, IMPARD, J&K.
5. All Commissioner/Secretaries to the Government.
6. Joint Secretary (Jammu, Kashmir & Ladakh), MHA, GoI.
7. Principal Resident Commissioner, J&K Government, New Delhi.
8. Chief Electoral Officer, J&K.
9. Director, Anti Corruption Bureau, J&K.
10. Divisional Commissioner, Kashmir/Jammu.
11. Chairperson, J&K Special Tribunal.
12. Director Information, J&K.
13. All Deputy Commissioners.
14. All Heads of Departments/Managing Directors/Secretary, Advisory Boards.
15. Registrar General, J&K High Court, Jammu.
16. Secretary, J&K Public Service Commission/BoPEE/SSB.
17. Director, Estates, Kashmir/Jammu.
18. Director, Archives, Archaeology and Museums, J&K.
19. Secretary, J&K Academy of Art, Culture & Languages.
20. Director, IT&SS, University of Kashmir.
21. Principal Private Secretary to the Lieutenant Governor.
22. General Manager, Government Press, Srinagar/Jammu.
23. Private Secretary to the Chief Secretary, J&K.
24. Private Secretary to Advisor (B) to the Lieutenant Governor.
25. Private Secretary to Secretary to the Government, GAD.
26. I/c GAD Website.
27. Stock file.

"Hindi and Urdu version shall follow"